



SPENCER J. COX
Governor

DIEDRE HENDERSON
Lieutenant Governor

State of Utah
Department of Commerce

OFFICE OF THE PROPERTY RIGHTS OMBUDSMAN

Request for Funding Above General Limits

To request funding above the general limits, please fill out the information below. Please check all that apply and explain.

<input type="checkbox"/>	<p>The organization is seeking reimbursement in excess of \$15.00 per student hour of training?</p> <p><i>Total hours of training: _____ Estimated attendance: _____ Anticipated cost per hour of student training: \$_____</i></p>
<input type="checkbox"/>	<p>The organization is seeking reimbursement for instructor compensation in excess of \$150 per hour of training, or for panelist compensation in excess of \$75 per hour.</p> <p><i>Proposed instructor / panelist compensation per hour of training: \$_____</i></p> <p><i>Name of instructor(s) / panelist(s) receiving more excess compensation: _____</i></p> <p>_____</p>
<input type="checkbox"/>	<p>The organization is seeking reimbursement for instructor preparation time in excess of three hours per one hour of instruction time, and/or reimbursement for panelist preparation time in excess of one hour per one hour of panel presentation time.</p> <p><i>Proposed preparation hours per hour of instruction/presentation: _____</i></p>
<input type="checkbox"/>	<p>The organization is seeking instructor or panelist reimbursement (including airfare, mileage, meals, and lodging) in excess of \$3,000 per day.</p> <p><i>Number of days anticipated to exceed \$3,000 per day: _____</i></p> <p><i>Total cost anticipated per day: \$_____</i></p>
<input type="checkbox"/>	<p>The organization is seeking more than the general limit of \$7,500 to create an online electronic resource. Include the amount sought and explanation of why it is justified in attached statement.</p>
<input type="checkbox"/>	<p>Other, include explanation in attached statement.</p>

Explanation: In an attached statement, provide justification for exceeding general funding limits requested above (e.g., the training is in rural Utah and will not have many participants, training topic is new and involves more preparation time than for typical presentations, etc.). Include any efforts made to attempt to complete the training within established limits.

Name of Authorized Representative (Print)

Title

Signature

Date